



## **Elation Dance Center Studio Policies**

### **Tuition & Fees**

Tuition rates are listed on the registration form. Families with more than one child enrolled in classes at Elation may combine their hours. Tuition is prorated and paid in nine equal installments, September through May. Payments should be made at the first lesson each month. If your payment is not received by the 10<sup>th</sup> of the month, a \$5.00 late fee will be assessed. If your account is more than 3 months past due \$5 additional will be added to your late fee each month following. You may view your account online at [www.elationdance.com](http://www.elationdance.com).

### **Payment Options**

1. **Check** made payable to Elation Dance Center
2. **Automatic Payment Program** with Visa or MasterCard (\$3 per transaction) Call the studio to enroll. It's easy and you will never be charged a late fee!

Additional fees include:

1. **Annual registration fee** due at time of registration  
\$30.00
2. **Costume Deposit** due November 1<sup>st</sup>  
\$50.00/costume
3. **Costume Balance** due February 1<sup>st</sup>  
\$10-\$40 based on individual costume

### **Medical Release/Waiver Form**

All students are required to have a medical release on file before participating in classes at Elation Dance Center. Please sign and return the medical release form with your September tuition payment.

### **Visitation**

We know, as parents you want to be actively involved with your child's dance classes. We offer three times during the year in which you are able to come and observe your child's entire class. Those dates are noted on the "Schedule at the Glance". Observation during at other times will not be permitted.

### **Attendance**

Regular attendance is important. Poor attendance effects the performance and progress of the class. Dancers should arrive 10-15 minutes before class to prepare and warm up. Please plan to have your child attend classes if they are only mildly ill, and not contagious. They will still learn by watching. In respect of the class, the instructor, and your safety (student's safety), students arriving 20 minutes or more late, are asked to enter their classroom and sit to watch class. Please call or email in advance to inform of any and all absences. Makeup lessons for missed classes must be made up within 2 weeks of absence. Students should have a written permission slip to leave class early. During the last 6 weeks of class it is imperative that no more than 2 lessons are missed. Children missing more than 2 should speak with Ms. Marja to determine eligibility for Spring Recital. Private lessons are available as make-up, but additional fees will apply.

Parents of young children, please have them use the restroom before class. Please be prompt in picking students up after class. For your child's safety, please come inside to pick them up. Dancers are allowed to wait up by the door, but we ask that they wait inside until they see your vehicle. Do not leave siblings unattended at any time.

### **Cancellations**

In the event of inclement weather, Elation Dance Center will follow the Kettle Moraine School District closings. Closings will be recorded on our voicemail by 2 p.m. If classes are cancelled, dancers may make up the class by attending an alternate class within one month of the cancellation.

### **Class Placement**

Dancers are assigned classes based on experience, technique and progress. Company Classes require an audition and have additional requirements. Auditions are held in August. Enrollment is required. Register online at [www.elationdance.com](http://www.elationdance.com).

#### **Pointe Class Requirements**

1. Pre-Pointe Class Completion
2. Instructor's Approval
3. Ballet Class at least once a week

Dancers are required to take ballet at least one time a week in addition to their pointe class. They also must enroll in a summer ballet or pointe class before going en pointe in the Fall in order to keep up their strength and technique.

#### **Pre-Pointe Class Requirements**

1. Eleven years old with at least three years of ballet or instructors approval
2. Enrollment in ballet class

This is preparatory class for students wishing to dance en pointe. Most dancers will need a year or more of this prep course before being ready to dance en pointe and an additional year of beginning pointe work in this class.





### **Company Class Requirements\***

1. Audition
2. Weekly Rehearsal
3. Enrollment in ballet and jazz class
4. Attend one convention (additional fees apply)
5. Purchase of company leotard, warm up, tights, shoes, and any other required costumes
6. Attend community performance commitments as scheduled
7. Attend extra rehearsals as needed (additional fees apply)
8. Perform in Winter Show with Company
9. Participation in the Finale Production Number (Costume fee applies)
10. Participate in Competitions (additional fees apply)

*\*Please ask for a full list of requirements and more information regarding company*

### **Dress Code**

Dancers should be dressed appropriately for all classes at Elation Dance Center. Dancers will not be allowed to participate in class unless they are dressed in the required dancewear. Hair should be pulled back from face/neck and secured for all classes. For safety reasons, no jewelry or gum is allowed in dance class.

#### **Preschool Classes**

1. Light pink leotard, pink ballet skirt optional
2. Capezio tights in ballet pink, Style No: 1916C
3. Capezio Daisy Ballet Shoes in pink, Style No: C205
4. Balera Beginning Tap Shoes in white, Style No: D800

#### **Elementary Classes**

1. Black leotard, black ballet skirt optional
2. Capezio tights in ballet pink, Style No: 1916C
3. Capezio Daisy Ballet Shoes in pink, Style No: 205C
4. Bloch Tap-On Tap Shoes in tan, Style No: SO302G

#### **Ballet/Pointe Classes**

1. Black leotard, black ballet skirt for black demi shorts optional
2. Capezio tights in ballet pink, , Style No: 1916
3. Capezio Daisy Ballet Shoes in pink, Style No: 205C or Bloch Prolite II Ballet Shoes in pink, Style No: SO208
4. Pointe shoes, must be approved by instructor

#### **Jazz Classes**

1. Black leotard, black demi-shorts optional
2. Capezio tights in ballet pink, caramel or black, Style No: 1916
3. Bloch Super Jazz Shoes in tan, Style No: SO401

#### **Tap Classes**

1. Black leotard, black demi-shorts optional
2. Capezio tights in ballet pink, caramel or black, Style No: 1916
3. Bloch Tap Shoes in tan, Style No: SO302G or SO389L

#### **Hip Hop Classes**

1. Black pants or capris (make sure knees are covered for floor work), tight-fitting tank top
2. Black Sparkle Converse style low tops for Beginner and Intermediate 10-13
3. Intermediate 13+ & Advanced Class White High Top Converse (not available at boutique)

#### **Contemporary Classes**

1. Black leotard, black demi-shorts optional
2. Capezio tights in ballet pink, caramel or black, Style No: 1916
3. Capezio Half Sole Tan Ballet Shoe

#### **Company Classes**

1. Black leotard, black demi-shorts optional
2. Capezio convertible tights in caramel and pink, Style No: 1916
3. Bloch Super Jazz Shoes in tan, Style No: SO401
4. Capezio Daisy Ballet Shoes in pink, Style No: 205C or Bloch Prolite II Ballet Shoes in pink, Style No: SO208
4. Capezio Half Sole Tan Ballet Shoe

#### **Boys & Men**

1. Black pants or shorts
2. White tank top or t-shirt
3. Black ballet, tap and jazz shoes

